

# Miriam S. Taveras

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## SKILLS

- Microsoft Office Suite
- Adobe Creative Suite
- Google Workspace
- Content management systems (WordPress, Squarespace, Wix, Omeka)
- SEO
- HTML / CSS
- Social media (Instagram, Twitter, Facebook)
- Canva
- OCR
- XML
- AP Style
- Chicago Manual of Style

## RELEVANT COURSEWORK

- Magazine Writing
- Professional Editing
- Digital Archives
- Book Publishing Essentials
- Digital Publishing Essentials
- Book Editing
- Copyediting

## LANGUAGES

- Spanish - Native Fluency
- French - Basic
- Chinese - Basic

## EDUCATION

### Emerson College | Boston, MA

Expected December 2024

*M.A. in Publishing and Writing*

Awards: Graduate Fellowship, Emerson Community Scholarship

### University of Central Florida | Orlando, FL

December 2021

*B.A. in English, Magna Cum Laude*

Additional Certification: Editing and Publishing Certificate

Awards: Honors Undergraduate Thesis Scholarship, UCF Scholars Award, Book Research Scholarship Award from Latinx Leadership Program, *Cypress Dome's* Editor's Choice in Poetry

## RELEVANT EXPERIENCE

### Social Media Marketing Intern

February 2023 - Present

### William Morrow / HarperCollins Publishers | New York, NY

- Schedules/posts on William Morrow Group's social media channels
- Researches/curates influencer lists and mailings
- Sends book email blast to influencers and monthly selected book picks to Review Mailings
- Assists with influencer communication via Discord, email, etc.
- Revamped the influencer program's Discord server to promote engagement and interaction between influencers and personnel

### Copy Chief / Copyeditor

October 2022 - Present

### Redivider | Boston, MA

- Assigns manuscripts to copyeditors
- Communicates with authors on copyedited manuscripts, negotiating copy changes
- Finalizes manuscripts and produces proof copy
- Composes and updates the magazine's style guide
- Provides feedback or training to team of copyeditors

### Editorial Intern

January 2021 - May 2021

### The Florida Review | Orlando, FL

- Proofread approved manuscripts ranging from fiction and nonfiction to poetry
- Evaluated over 45 submitted manuscripts from literary journal's slush pile
- Formulated pitch drafts and reader reports for promising content for the journal

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## RESEARCH AND PUBLICATIONS

### Research

#### **"Filtered Cultures: Confronting Latinx Diversity in the Publishing Industry"**

Independent Research Project as LEAD Scholar at the University of Central Florida

- Explored and recommended solutions for the internal lack of Latinx diversity in the publishing industry
- Presented research statistics, facts, and recommendations in a poster presentation before a panel of UCF scholars
- Recognized by the judges with a Book Scholarship Award for outstanding independent research as part of the Latinx Leadership Program

#### **"Maritime Lacunae"**

Honors Undergraduate Thesis at the University of Central Florida

- Dissected and analyzed existing examples of immigrant poetry from around the world, closely documenting the techniques different poets apply and what these techniques contribute to the general conversation on immigration
- Composed a chapbook of my immigrant poetry, putting several of these techniques into practice and successfully bringing new perspectives to the topic of immigration as reflected in the world of poetry
- Recognized by the University of Central Florida's Burnett Honors College with their Outstanding Creative Project Award

### Literary Publications

- "[Your Prescription Sonnet // Floridian Iguana](#)." *Arcturus Magazine*. October 28, 2021.
- "[Ode to a Hemorrhage](#)." *Cypress Dome Magazine*. Issue 32, p. 23-24. Spring 2021.
- "[Water](#)." *Cypress Dome Magazine*. Issue 32, p. 53-56. Spring 2021.
- "[The Words I Rehearsed](#)." *Panku Literary & Arts Magazine*. Vol. 55, Issue No. 2, p. 59-63. Spring 2019.
- "[Atalaya](#)." *Panku Literary & Arts Magazine*. Vol. 56, Issue No. 1, p. 40-43. Fall 2019.

For my editorial values statement and editing samples, please visit my **portfolio** at [miriamstaveras.com/portfolio](http://miriamstaveras.com/portfolio).

## SCHOLARSHIPS AND FELLOWSHIPS

- Emerson Graduate Fellowship
- Emerson Community Scholarship
- Honors Undergraduate Thesis Scholarship
- UCF Scholars Award
- Book Research Scholarship at University of Central Florida's ULEAD program
- ACES Society of Editors Scholarship Finalist

## MEMBERSHIPS

- Phi Theta Kappa Honor Society
- National Society of Leadership and Success
- Omicron Delta Kappa Honor Society
- Tau Sigma National Honor Society for Transfer Students
- Sigma Kappa Delta English Honor Society

## RELEVANT HOBBIES AND INTERESTS

- Photography and Photo Editing
- Journaling
- Bookmaking
- Marketing
- Language Learning
- Short Stories and Essay Collections
- Literary Fiction
- Fantasy and Magical Realism
- Memoir